

# Greene County Sheriff's Department

## Visitor Rules and Regulations

**VISITATION:** VISITS WILL BE PERMITTED FOR INMATES SERVING SENTENCES FOR OVER 4 DAYS. Visitors must show a current picture identification card. **No one will be permitted a visit without proper I.D. You must write your name and start time on the sign-in sheet. You must also write down your departure time, VISITORS WHO FAIL TO WRITE DOWN THEIR DEPARTURE TIME WILL BE CHARGED THE FULL HOUR.** *Time will be deducted from the following week if you go over your allotted time.* Inmates are given a total of 1 hour of visits per week. Starting Sunday of each week, visits are in 30 minute intervals. If you wish to visit for longer than 30 minutes you must sign in again for another visit at the end of the waiting list. Your name must be on the inmate's visitation sheet in order for you to visit. Inmates are permitted to have **6 names** on their visitation list, **regardless of age**. Only one visitor at a time is permitted in the visitation room, unless the visitor is under the age of 18. An inmate can change the names on their visitation list every 30 days. **VISITORS MUST KEEP TRACK OF THEIR OWN TIME! If a visitor goes over the time limit time will be deducted from the preceding week.**

**Children must be supervised at all times!** No child under the age of twelve should be left in the lobby without adult supervision. **Loud noise, running, or climbing on the furniture or counters will not be tolerated.**  
**VISITORS WHO CANNOT CONTROL THEIR CHILDREN WILL HAVE THAT VISIT TERMINATED.**

**INMATE ACCOUNTS:** Anyone can deposit money into an inmate's account. Inmates **are not** permitted to transfer money to another inmate's account. Commissary will be Weds. except on holidays.

**MAIL:** All correspondence to inmates must go through the U.S. Postal System at the following address:

**Inmates Name—Greene Co. Jail---PO Box 267---Bloomfield, In.---47424**

No correspondence (pictures, letters, cards, etc.) will be accepted at the front office. We will not accept cash or personal checks received through the mail, **MONEY ORDERS ONLY**. Cash money sent through the mail will be returned to the sender. We will accept newspapers and magazines **sent directly from the publisher only**. Male and female inmates are not permitted to correspond nor are inmates permitted to correspond with an inmate from another correctional facility. **Any person who intentionally mails correspondence from one inmate to another could be charged with of Trafficking with an inmate; Indiana Criminal Code 35-44-3-9; class A misdemeanor.**

**DRESS CODE:** Tank tops, Short shorts, Halter-tops, Midriff tops, or bare feet are not permitted in the lobby or visitation room. No clothing with obscene graphics or wording will be allowed inside the lobby. The jail staff will determine what is permitted.

**RESTRICTED AREA:** The cell areas located at the sides and back of the jail are restricted areas. Any unauthorized person caught in these areas will have their name removed from the visitation list and could face criminal charges.

**INMATE MEDICATION:** Inmates are responsible for all pre-existing medical conditions. We will accept current prescription medications for inmates. Medication must be in prescribed containers less than a year old. The Jail Commander must approve non-prescription medication.

**CAMERAS:** Cameras are not permitted in the visitation room

**INMATE TELEPHONES:** If you have questions concerning inmate telephone services please call 1-800-844-6591. Local rates for inmate calls are \$4.75 per 15 min.

**PROPERTY ALLOWED:** Prescription medication, 1 pair eyeglasses/ contacts, Bibles will be provided by ministers for the jail. Books may be donated to the jail library. **ALL OTHER ITEMS CAN BE PURCHASED ON THE COMMISSARY. No items but those previously listed will be accepted without written approval from the Jail Commander.**